

APPLICANT'S GUIDANCE NOTES

Before filling this application form, please read these guidelines carefully.

1. You are required to fill in all spaces as provided.
2. Incomplete bursary application form will not be processed.
3. The bursary is awarded to a bonafide needy/financially challenged DeKUT students only.
4. The bursary fund shall cater for tuition fee only. Bursary awards shall not be transferable and cannot be converted to cash payment to the applicant.
5. Where documentary evidence is not provided, the form will not be processed. Recommendation letters from relevant offices e.g. chief, religious leaders and other institutions may be provided where necessary.
6. All information provided will be cross-checked against information from other official public sources.
7. The information from the applicant will be held with utmost confidentiality but the Bursary Committee reserves the right to verify it where it deems appropriate.
8. For any future correspondence with DeKUT the applicant must quote the student registration number along with the course name, contact, School and Department. Successful applicants shall be notified through university notice board or website.
9. The bursary support shall be re-called in case a student is engaged in a general misconduct or examination irregularity.

Disclaimer

Filling and submitting of this bursary award application form does not in any way guarantee the applicant the award.

SECTION II: FAMILY DETAILS

A. FATHER'S NAME _____ ID NO: _____ (Attach copy of ID)

IS HE ALIVE? Tick where appropriate Yes No (attach death certificate if not alive)

FATHER'S PHONE NUMBER _____

OCCUPATION _____ ANNUAL INCOME _____

OTHER SOURCES OF INCOME _____

B. MOTHER'S NAME _____ ID NO: _____ (Attach copy of ID)

IS SHE ALIVE? Tick where appropriate Yes No (attach death certificate if not alive)

MOTHER'S PHONE NUMBER _____

OCCUPATION _____ ANNUAL INCOME _____

OTHER SOURCES OF INCOME _____

C. GUARDIAN'S NAME _____ RELATIONSHIP _____

ID NO: _____ (Attach copy of ID)

GURDIAN'S PHONE NUMBER _____

OCCUPATION _____ ANNUAL INCOME _____

SECTION III (OTHERS)

Please answer the questions below to the best of your knowledge. For items 4-7, kindly attach supporting documents

1. Have you ever been on work-study? Yes No If yes, state the period _____

2. Have you ever been internally accommodated in DeKUT Hostels? (Note: this question applies to students from 2nd years and above) Yes No If yes, state the period and reasons _____

3. Have you ever been awarded DeKUT Bursary before? Yes No If yes, state the period and the amount _____

4. Have you ever taken an academic leave? Yes No If Yes, state the period and the reasons _____

5. Have you ever deferred studies? Yes No If yes, state the period and the reasons _____

6. Have you ever registered late for the units? Yes No If yes, state the period and the reasons _____

7. Are you fully sponsored? Yes No If yes, give details of sponsor and nature of sponsorship _____

SECTION IV: JUSTIFICATION FOR CONSIDERATION FOR BURSARY

Briefly state reasons why you should be considered for award of DeKUT Bursary

1. _____

2. _____

SECTION V: APPLICANT'S DECLARATION

I confirm that the above information is true to the best of my knowledge and I am aware that giving false information will lead to automatic disqualification and /or disciplinary action against me.

NAME **SIGNATURE** **DATE**

PART TWO

SECTION I: RECOMMENDATION

a) Students Finance

Fees Balance _____ Fee payable per year _____

Name _____ Signature _____
(And Official stamp)

b) Dean of School

Comment: _____

Name _____ Signature: _____
(And Official stamp)

b) Dean of Students

Comment: _____

Name:..... Signature:.....
(And Official stamp)