



OFFICE OF THE REGISTRAR ACADEMIC AFFAIRS & RESEARCH

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COLLECTION OF ACADEMIC CERTIFICATES

This is to inform all those who graduated on **24th, 25th & 26th April 2019** that the Academic certificates are ready for collection and will be issued from **Monday 29th April 2019 strictly** as per the schedule below:

Srl. No.	Department/Institute/School	Day/Date of issuance
1.	i. School of Computer Science & Information Technology ii. Institute of Geomatics, GIS & Remote Sensing (EXCEPT B.Sc. in Geomatics & Geospatial Information Systems)	Monday 29th April 2019
2.	i. Department of Accounting and Finance ii. Department of Procurement and Logistics	Tuesday 30th April 2019
3.	i. Institute of Tourism and Hospitality Management ii. Institute of Food Bioresources Technology iii. Institute of Technical & Research Institute iv. School of Health Sciences	Thursday 2nd May 2019
4.	i. School of Engineering ii. School of Science iii. Geothermal Energy Training & Research Institute	Friday 3rd May 2019
5.	i. Institute of Criminology, Forensics and Security Studies ii. Department of Business Administration	Monday 6th May 2019
6.	i. BSc Geomatics and Geospatial Information Systems	Monday 13th May 2019
7.	Any person who will not have collected his/her Certificate on the day/date indicated above.	Tuesday 14th May -30th November 2019

Requirements

- Clearance forms i.e. gowns form and forms from all Schools/Institutes
- Original National ID

Place of Issue

Examinations Office in the Old Administration Block between 8.00 am and 1.00 pm and from 2.00 pm to 5.00 pm from Monday to Friday.

Period of Issue

Candidates are expected to collect their Certificates within Six months from **29th April 2019**. Certificates collected after 30th November 2019 will attract a storage fee of **Kshs. 1,000 per year**.

Prof. J W Khamasi, EBS

Registrar Academic Affairs & Research

April 25, 2019