



## DEDAN KIMATHI UNIVERSITY OF TECHNOLOGY

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*School of Graduate Studies and Research*

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### **NOTICE OF SUBMISSION OF THESIS**

*(Please complete three copies)*

**TO:** Dean, School of Graduate Studies and Research

**FROM:** Candidate's Name: .....

Reg. No: .....

Department: .....

School/Institute: .....

Cell Phone No.: .....

E-mail Address: .....

**THROUGH:**

(a) Supervisor(s)

(i) Name: ..... Sign: ..... Date: .....

(ii) Name: ..... Sign: ..... Date: .....

iii) Name: ..... Sign: ..... Date: .....

(b) Chairperson, Departmental Postgraduate Studies Committee. Sign: ..... Date: .....

(c) Chairperson of the Department Sign: ..... Date: .....

(d) Dean/Director Sign: ..... Date: .....

I propose to submit my thesis (MBA, MSc., OR PhD) for examination on or before

Day.....Month.....Year.....

Area of specialization:

.....

*(e.g. Finance, Strategic management etc.)*

Thesis Title:

.....  
.....  
.....

Candidate's Signature ..... Date: .....

Supervisor's Comment:

.....  
.....

Department Chairperson's

Comments:.....

.....  
.....

***FOR OFFICIAL USE ONLY***

**PROPOSED EXAMINERS**

**SECTION A: To be completed by the Chairman of Department**

1. External Examiner's Full Names: .....

.....

*(Area of Specialization)*

Full Address:

Employer:.....

Department:.....

Postal Address:.....

E-mail Address: .....

Telephone No: .....

**C.V of the External Examiner must be attached.**

2. Internal/ External Independent Examiner's Name: .....

.....

*(Area of Specialization)*

Department & campus :.....

E-mail Address: .....

Telephone No: .....

**If external, CV of the External Examiner must be attached.**

3. Internal Examiner from the Department (**For PhD thesis only**)

Name: .....  
(Area of Specialization) .....  
Department:.....  
Postal Address (**if external**):.....  
E-mail Address: .....  
Telephone No: .....

**If external, CV of the External Examiner must be attached.**

**SECTION B: To be completed by the Dean of School /Director of Institute**

1. Approved at a Departmental meeting held on: .....  
Chairperson, School Postgraduate Studies Committee (*Dean of the School/Director of the Institute*):  
Name..... Signature: ..... Date: .....

**SECTION C. To be completed by the Board of Postgraduate Studies and Research.**

1. Approved by the Board of Postgraduate Studies and Research at a meeting held on:  
Date .....  
Chairperson, BPSR: Name..... Signature:.....Date: .....

**INSTRUCTIONS:**

- (a) One copy of the duly completed Notice of Submission Form shall be retained at the **School of Graduate Studies and Research.**
- (b) **One copy** of the duly completed Notice of Submission Form shall be submitted to the **School or Institute where the candidate registered** for record purposes.