



OFFICE OF THE REGISTRAR, ACADEMIC AFFAIRS & RESEARCH

DEDAN KIMATHI UNIVERSITY OF TECHNOLOGY

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Ref: DeKUT/Reg.AA/Inter-Faculty Transfer/56

DATE: 9TH September, 2022

NOTICE TO FIRST YEAR STUDENTS

This is to bring to your attention that the course transfer exercise commences today, **Monday, 12th September 2022** and that the portal will close on **Sunday 25th September 2022**.

This is therefore to invite those First year students who wish to change their courses to apply before then. Please also ensure that to apply, you must meet the cut off points for the course you wish to transfer to.

Kindly ensure to follow the guidelines provided below.

E.N. Kung'u

FOR: REGISTRAR ACADEMIC AFFAIRS AND RESEARCH.



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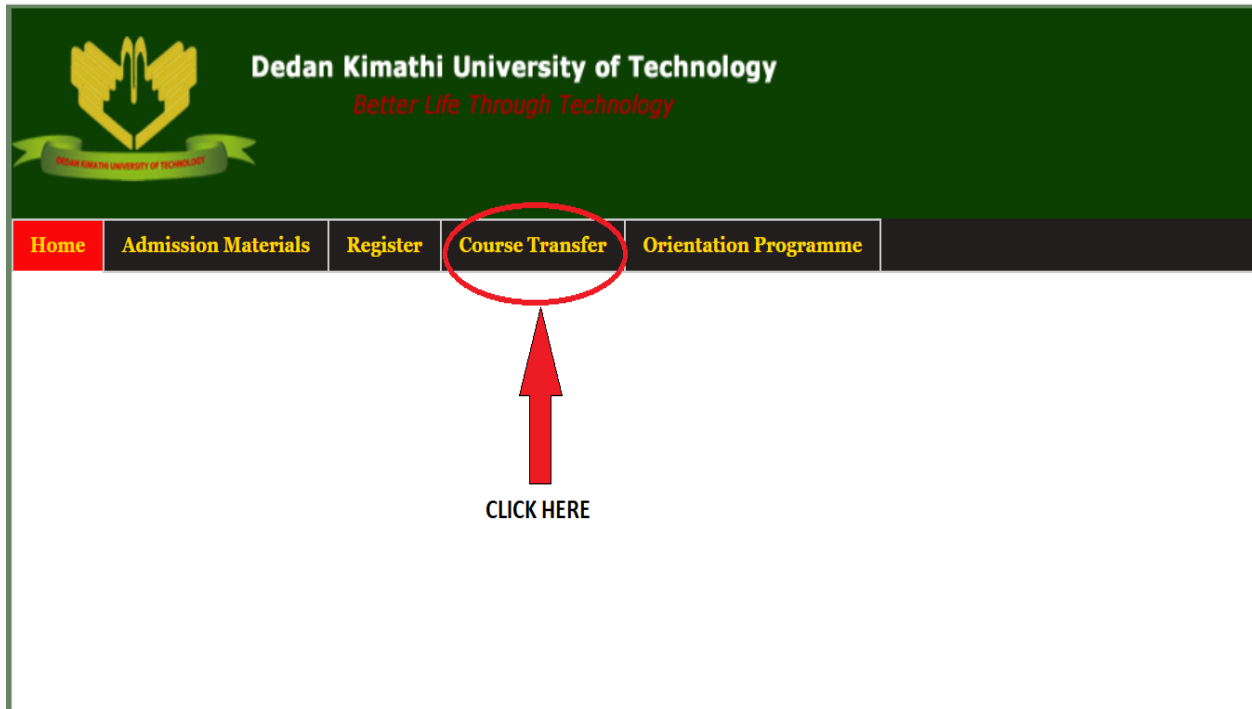
ICT Directorate

Guidelines on how to Request for a course Transfer

1. Access the University Website via the link: <https://www.dkut.ac.ke/>
2. On the homepage, under the ‘RESOURCES’ section, Click on the ‘First Year Registration 2022/2023’ link.

NOTICE BOARD	LATEST PUBLICATIONS	RESOURCES
<ul style="list-style-type: none">• Fostering Academic Mobility in changing times - A call for expression of interest to attend a Virtual Workshop on Internationalization^{new}• Notice to all First Year Students Living with any Form of Disability^{new}• Annual Tenders and Bi-Annual Continous Supplier Registration Notice - June 2020^{new}• Notice to All Students - June 2020^{new}• Teaching Timetables May - August 2020 for Continuing Students^{new}• Notice to all Students - Available Service Phone Numbers and Email Addresses^{new}• Co-Curricular Recognition Awards^{new}• Updates on Registration for Online Lectures (Classes) - 6th June 2020• Registration for Online Lectures (Classes) - May-August 2020 Semester• Course Registration, May - August 2020 Semester• Notice on Collection of Academic Certificates by May 2020 Graduands	<p>Consumer Preferences for Cooking and Lighting Fuels and Domestic Energy Transition: A Nyeri Town, Kenya, Perspective Nyaga, Peterson Murimi Sang, Anne; Bw'Obuya, Marita; Mundia, Simon Maina(2020-07-07)</p> <p>Influence of Socio-Cultural Practices on Credit Uptake Behaviour of Women-Owned Micro-Enterprise Projects in Machakos Sub- County, Machakos County, Kenya Nzeki, James Mutuku; Mungai, Gathumbi Anthony (2020-06-15)</p> <p>Modelling the dry season inundation pattern of Yala Swamp in Kenya Wanjala, Johanna Anyesi; Sichangi, Arthur Wafula; Mundia, Charles Ndegwa; Makokha, Godfrey Ouma (2020-06-10)</p> <p>National Policies to Prevent and Manage Cervical Cancer in East African Countries: A Policy Mapping Analysis Njuguna, Diana Wangeshi; Mahrouseh, Nour; Onisoyonivosekume, Dede; Varga, Orsolya (2020-06-10)</p> <p>Effects of processing methods on fatty acid profiles and biochemical compounds of Arabica coffee cultivars</p>	<p>STAFF PORTAL →</p> <p>STUDENT PORTAL →</p> <p>FIRST YEAR REGISTRATION 2020/2021 → ← CLICK HERE</p> <p>STUDENT ONLINE CLEARANCE →</p> <p>DeKUTES →</p> <p>UNIVERSITY SERVICE DELIVERY CHARTER →</p>

3. You may also access the registration portal directly from the link: <https://registration.dkut.ac.ke>
4. Click on the '**Course Transfer**' link on the navigation menu on top of the page



You will be directed to a login page where you will provide your login credentials.

Home	Admission Materials	Register	Course Transfer	Orientation Programme
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Login
Please fill out the following form with your login credentials:

In order to register, kindly login using the following credentials:

- **Registration Number:** This is the number on your Admission Letter (e.g. A012-01-0001/2019). If you have not yet downloaded the admission letter you can [DOWNLOAD IT BY CLICKING HERE](#).
- **KCSE Index Number:** This the index Number you used during your KCSE Examination. (e.g. 123456789001/2019).

*Fields with * are required.*

Registration Number *

KCSE Index Number *

Note: The default login credentials are:

- **Registration Number:** This is the number on your Admission Letter.
- **KCSE Index Number:** The number you used during the KCSE examination(e.g. 123456789001/2019).

- Once logged in, you will be directed to the Course transfer request page.

Transfer Request

Transfer from: #Bachelor of Science in Civil Engineering

Note:
Course Transfer requests will be subject to the 2020 KUCCPS Cut Off Points. Make sure your results satisfy the required Cluster Points for the course you want to transfer to. Any request that does not meet this condition will NOT be processed.

Fields with * are required.

Course transferring to *

Search Course by Keyword

Transfer Reason *

Request Transfer

This is the page where you shall provide the details of the course you are transferring to. You will be required to select the Course Name in the first field and provide a reason why you want to transfer to the new course. Once you have provided the information, Click on the ‘**Request Transfer**’ Button to complete the request.

- The above steps will direct you to a page with details of the request you made.

Transfer Request

Transfer From	Bachelor of Science in Civil Engineering
Transfer To	Bachelor of Science in Information Technology
Transfer Reason	I want to transfer to Information Technology
Date Requested	2020-07-19 13:39:19

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This would be a confirmation that your request is well received. You will therefore receive communication regarding your request in due course.