



DEDAN KIMATHI UNIVERSITY OF TECHNOLOGY
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Office of the Vice Chancellor

DeKUT/VC/PRO/ASP& /1201

12th January, 2024

To: All Tenderer's,

RE: DEDAN KIMATHI UNIVERSITY OF TECHNOLOGY TENDER FOR SUPPLY AND DELIVERY OF CAT, EXAMINATION BOOKLETS, STUDENT FILES, MEDICAL RECORDS, FILES (STUDENT AND STAFF) TENDER NO'S: DeKUT/OT/ASP/023/2023-2025.

ADDENDUM No.1

Reference is made to the above tender advertised in on the university website www.dkut.ac.ke and the Public Procurement Information Portal website www.tenders.go.ke on Friday,5th January,2024.

Kindly note the following sections amendments.

General Clarification. Amendment of the tender number

1. Tender number as per the advertisement “DeKUT/OT/ASP/023/2023-2026” to be read as “DeKUT/OT/ASP/023/2023-2025”.
2. The tender opening date has now been extended from **Friday 19th January,2024 at 10:00 am till Friday 26th January,2024 at 10:00 am.**

Specific Clarification No.1. Amendment of Section III Evaluation and Qualification Criteria

Omit /Withdrawal of the following:

1. On the Technical Datasheet page 20 ITT 10 (J) No 3 and on MR 3 page 26 requirement for ID Cards/Identification of Directors or sole proprietors the tender is an open National Tender.
2. On the Technical Datasheet page 20 ITT 10 (J) Must Submit a Tender Securing Declaration Form as the tender is an open National Tender.
3. On the Technical Datasheet page 23 ITT 10 18.1 Must Submit a Tender Securing Declaration Form as the tender is an open National Tender. Bidders must instead submit a Tender Security of Kshs.50,000.00 Fifty thousand shillings.

Specific Clarification No.3: Amendment of the Technical criteria

TECHNICAL CRITERIA

Please note the following amendments in the technical evaluation criteria: The criteria to be applied shall be as per the amended in table 2

Table 1: Criteria as per the tender document which now stands withdrawn

No.	GENERAL REQUIREMENTS	Criteria	PASS/FAIL
T1.	<p>Supplier Relevance & Experience</p> <p>Indicate the total value of any 5 LPOs, Contracts/Invoices with a minimum of 200,000 each transacted in the last 3 years. Attach copies.</p>	<p>Recommendation Letters /LPO's should have the following details:-</p> <ul style="list-style-type: none"> • Signed, • Stamped, • physical location, • Postal address, • phone numbers, • Clients contacts name, <p>Duration of contract</p>	
T2	<p>Technical Capability</p> <p>a) Maximum Volume of Business you can handle at any one time. (Attach documentary evidence for the last 3years) - 2 Million and above Lead time for delivery upon award of contract</p>		
T4	<p>Financial Capability</p> <p>a) Attach copies of certified audited accounts for the last 2 years</p> <p>b) indicate by ticking below your organizations terms of payment Within 90 days</p>	<p>Each Year Audited Accounts must be dully signed and stamped by the Auditors</p>	
T5	<p>Capacity to transport goods</p> <p>Firms to indicate mode of transport and proof of ownership</p>	<p>i. Owned transport (evidenced by logbook) or Hired transport (lease agreement)</p>	

T6	Litigation History Firms have a history of litigation at the Courts or PPRAB	iii. Litigation history disclosure	
T7	History of performance of Contracts Have any contracts been terminated due to non-performance?	iv. Disclosure of contract performance	

Table 2: Amended Technical Criteria

No.	GENERAL REQUIREMENTS		Max score	
T1.	Supplier Relevance & Experience Indicate the total value of any 5 LPOs, Contracts/Invoices with a minimum of 5,000,000 each transacted in the last 3 years. (a) Total value of KShs. 5,000,000(10marks) (b) Total value of Kshs. 5,000,000 and above (20marks)	Attach evidence of 5 copies of LPOs, contracts/invoices	20	
T2	Technical Capability Maximum Volume of Business you can handle at any one time. (a) Total value of KShs. 2,000,000 (5marks) (b) Total value of Kshs. 2,000,000 and above (10marks)	Attach documentary evidence for the last 3years	10	
T3	Financial Capability Attach copies of certified audited accounts for the last 3 years.	Each Year Audited Accounts must be dully signed and stamped by the Auditors	10	

T4	Lead time for delivery upon award of contract (a) Average of 14 days and below (10marks) (b) Average of 15- 30 days (5marks) (c) Average of 30 days and above (1mark)	Attach evidence of 5 copies of LPOs, contracts/ their copies invoices and delivery notes for the last two years.	10	
	Maximum score		50	
	Qualifying percentage		70%	

This addendum & clarification form part of the bidding document and is binding on all bidders. All other terms and conditions of the tender remain the same.

THE VICE CHANCELLOR

DEDAN KIMATHI UNIVERSITY OF TECHNOLOGY