OFFICE OF THE REGISTRAR ACADEMIC AFFAIRS & RESEARCH
DEDAN KIMATHI UNIVERSITY OF TECHNOLOGY
PRIVATE BAG, DEDAN KIMATHI-10143 NYERI
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REGISTRATION CHECKLIST FOR NEWLY ADMITTED STUDENTS (Page: 1 of 1)

Document No: DeKUT/AA/APK&APS/FORM 2/5
2019/2020 Academic Year

SECTION A: STUDENT 'S DETAILS (TO BE COMPLETED BY THE STUDENT)

FIRST NAME:…………………………MIDDLE NAME………………………….SURNAME……………………

PROGRAMME ADMITTED TO:……………………………………………………………………………....

REGISTRATION NUMBER:…………………………………………………………...............................

YEAR OF STUDY:……………………… DATE:……………………………………………………....

TEL NO.:………………………………… E-MAIL ADDRESS:……………………………………….

SECTION B: PRSENTATION AND VERIFICATION OF DOCUMENTS (TO BE FILLED BY THE VERIFYING ADMISSIONS OFFICER)

S/NO	DOCUMENT NAME	DOCUMENT CODE	REMARKS
1	Original Copy of Admission Letter		
2	Original National ID Card/Birth Certificate/Passport		
3	Original Academic Certificates/Transcripts/Result Slips		
4	Student Personal Details	DeKUT/AA/APJ & APS/FORM 3/5	
5	Attach the following: one copy of National ID/Birth Certificate/Passport and one copy of result slips/certificates/Result slips		
6	Medical Examination Report	DeKUT/AA/APJ & APS/FORM 4/5	

Name of the Verifying Admissions Officer:……………………………………………………………………………

Signature:………………………………… Date………………………………… Stamp…………………..

Note: **This Form must be retained by the Admissions Officer verifying the Student's Documents and should be returned to the Registrar, Academic Affairs & Research.**