DEDAN KIMATHI UNIVERSITY OF TECHNOLOGY
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Dedan Kimathi University of Technology (DeKUT) is located within Nyeri Municipality, 160kms north of Nairobi City on the Nyeri – Mweiga Road, with Centers in Nyeri Town (Prestige Plaza), Nairobi CBD (10th Floor, Union Towers) and in Marsabit County. The University offers a number of programmes at post-graduate levels, undergraduate level as well as Diploma in the following; Mechanical/Mechatronic Engineering, Electrical and Electronic Engineering, Civil Engineering, Food Bioresources and Technology, Sustainable Tourism and Hospitality Management, Accounting and Finance, Security Management, Statistics and Actuarial Sciences, Industrial Chemistry, Bachelor of Nursing among other courses.

DeKUT motto is “Better Life Through Technology” and her vision is “To be a premier technological University excelling in quality education, research and technology transfer.” The university’s mission is “To provide an academically stimulating, diverse and quality learning environment that engenders research, innovation and technology development towards producing leaders to contribute to attainment of national development goals.”

The Marsabit Center will have its first intake in January, 2014. The objective of the Marsabit Center is to increase access of the University education to the county and the surroundings. The campus will also be instrumental in contributing to the growth of the county through offering professional support as well as training experts in diverse disciplines needed by the county.

Plans are also underway to establish centers in other regions of the country with an aim of catering for their unique needs.
DeKUT is looking for suitably qualified applicants to support their programmes in the different areas.

A: **ACADEMIC DIVISION**

1. **SCHOOL OF ENGINEERING:**
Academic positions are available in all areas of specialization in engineering such as Mechanical, Civil, Electrical and Electronic, Mechatronic, Telecommunication and Industrial Engineering at the level of Professor, Associate Professor, Senior Lecturer, Lecturer and Assistant Lecturer/Tutorial Fellow.

2. **SCHOOL OF BUSINESS**
Academic positions are available in all areas of specialization in Business such as Accounting, Finance, Economics, Human Resources, Purchasing and Supply Chain Management, Criminology and Security Management at the level of Professor, Associate Professor, Senior Lecturer and Lecturer. The applicants’ undergraduate degree should preferably be in a business related field.

3. **SCHOOL OF COMPUTER SCIENCE & INFORMATION TECHNOLOGY**
Academic positions are available in all areas of specialization of Computer Science and Information Systems at the level of Professor, Associate Professor, Senior Lecturer and Lecturer.

4. **SCHOOL OF SCIENCE**
Academic positions are available in all areas of specialization of Pure and Applied Mathematics, Statistics and Industrial Chemistry at the level of Professor, Associate Professor, Senior Lecturer, Lecturer and Assistant Lecturer

5. **SCHOOL OF HEALTH SCIENCE**
Academic positions are available in all areas of specialization in Nursing such as Reproductive Health Nursing and Medical- Surgical Nursing at the level of Lecturer and Assistant Lecturer.
5. INSTITUTE OF FOOD BIORESOURCE TECHNOLOGY
Academic positions are available in all areas of specialization in Food Science and Technology at the level of Professor, Associate Professor, Senior Lecturer and Lecturer.

6. INSTITUTE OF SUSTAINABLE TOURISM AND HOSPITALITY MANAGEMENT
Academic positions are available in all areas of specialization in Sustainable Tourism and Hospitality Management at the level of Professor, Associate Professor, Senior Lecturer and Lecturer.

7. INSTITUTE OF GEOTHERMAL, ENERGY TRAINING & RESEARCH (GETRI)
Academic positions are available area of specialization of Geothermal Technology with bias in geothermal exploration (Geochemistry, Geology, and Geophysics), Drilling Technology and Reservoir Engineering at the level of Associate Professor, Senior Lecturer, Lecturer and Assistant Lecturer.

8. INSTITUTE OF GEOMATIC, GEOSPATIAL INFORMATION SYSTEMS AND REMOTE SENSING
Academic positions are available in all areas of specialization in Geomatic Engineering, Geodesy, Land Management Geospatial Information Systems and Remote Sensing at the level of Professor, Associate Professor, Senior Lecturer and Lecturer.

The general requirements for the above positions are as follows:

PROFESSOR GRADE 15: DeKUT/ACA/38/11/13
Applicants must be holder of a PhD degree in relevant field plus at least four (4) years teaching experience as Associate Professor. In addition, applicants must have at least six (6) publications in refereed journals since last appointment as Associate Professor or three (3) University level books in the applicant’s area of specialization.

Applicants must have supervised postgraduate students at both MSc. and PhD level and demonstrate good academic leadership abilities, collaboration with industry and proven ability to
attract research funding, consultancy. In addition, he/she must be actively affiliated to an appropriate professional body such as Engineers Board of Kenya (EBK), ICPAK.

Applicants will be subjected to external peer review. Those with evidence of innovation will have an added advantage.

ASSOCIATE PROFESSOR, GRADE 14  DeKUT/ACA/39/11/13
Applicants must be holder of PhD Degree in relevant field plus at least three (3) years teaching at the University as Senior Lecturer or Senior Research Fellow. In addition, applicants must have a minimum of five (5) publications in peer refereed journals since the last appointment as Senior Lecturer or two (2) university level books in the applicant’s area of specialization

Applicants must have supervised postgraduate students at both Masters and doctorate level and demonstrate good academic leadership abilities, collaboration with industry and proven ability to attract research funding or consultancy. In addition, the applicant must be actively affiliated to an appropriate professional body such as EBK, ICPAK.

Evidence of innovation and proof of community outreach will be an added advantage.
Applicants will be subjected to external peer review.
Relevant industrial work experience may be considered in some disciplines with minimum qualifications. This will be based on written evidence for the work done in the industry.

SENIOR LECTURER, GRADE 13  DeKUT/ACA/40/11/13
Applicants must be holder of PhD Degree in a relevant field plus at least two (2) years teaching experience at the university as Lecturer and four publications in peer refereed journals OR three (3) years teaching experience and three (3) publications in since the last appointment.
Applicants should have evidence of active supervision of postgraduate students. In exceptional cases, candidates with a master’s degree e.g. Medicine, shall be considered for appointment/promotion to this grade provided that they have six (6) years University teaching as
Lecturers and must have supervised or published extensively in refereed journals since last appointment.

Applicants must be members of appropriate professional body where applicable e.g. In case of Engineers; Board of Engineers, Nursing staff will be required to have registered with Nursing Council of Kenya, Accountant staff with ICPAK.

**LECTURER - GRADE 12**  
DeKUT/ACA/41/11/13  
Applicants must be holder of PhD Degree in relevant field from a recognized academic institution. Those who have Masters Degree (in addition to Bachelor degree) plus two (2) years experience of university teaching as assistant lecturer/tutorial fellow or two years research experience and at least two (2) papers in refereed journals or one scholarly book in fully recognized journals by the university will also be considered. They must also be registered for doctorate studies. Relevant industrial work experience may be considered in some disciplines with minimum qualifications. This will be based on written evidence for the work done in the industry.

Applicants must be members of appropriate professional body where applicable e.g. In case of Engineers; Board of Engineers, Nursing staff will be required to have registered with Nursing Council of Kenya, Accountant staff with ICPAK.

**ASSISTANT LECTURER- GRADE 11**  
DeKUT/ACA/42/08/13  
Applicants must have a Masters degree in related area of study in addition to a Bachelor degree. In addition, applicants must have published at least one (1) publication in peer refereed journals. They should also have made considerable progress in pursuit of a relevant PhD programme. They must be members of appropriate professional body where applicable. Those with relevant industrial work experience may be considered in some disciplines with minimum qualifications. Candidates whose Master’s have been converted to PhD programs will also be considered for promotion.
Successful candidates will be expected to teach, conduct research and supervise undergraduate students, among other duties.

B. NON-TEACHING POSITIONS:

REGISTRAR (RESEARCH, TECHNOLOGY MANAGEMENT AND COMMUNITY LINKAGES), GRADE 15

 Applicants should have a PhD degree in a relevant field in addition to a Master’s degree. He/she should have four (4) years experience in an institution of higher learning or research institution at a senior level such as the Dean/Director of School or Comparable position or as Deputy Registrar in a university.

Requirements

Applicants should:

- Have at least four (4) publications in refereed journal and must demonstrate a track record in project monitoring and evaluation.
- Have demonstrated experience in preparation of relevant research reports/ data and adequate data analysis experience.
- Have implemented or supervised the implementation of research work and/or been in charge of technology adoption.
- Demonstrate capacity to oversee commercialization of research output.
- Have experience in integrated approach to scaling up of research and development products to commercializable products will be an added advantage.
- Demonstrate capacity in research proposal writing and fundraising.

The Registrar will work under the direction of Deputy Vice Chancellor (Research, Technology Management and Community Linkages) and will be expected to provide effective leadership and team building skills needed to manage a large work force.
DEPUTY REGISTRAR (RESEARCH, TECHNOLOGY MANAGEMENT AND COMMUNITY LINKAGES), GRADE 14

(RE-ADVERTISED)

Applicants should have Master’s in Science, Engineering, Technology, Social Sciences or equivalent in addition to Bachelor degree from a recognized institution. He/she should have at least eight (8) years post-masters degree qualifications working experience in an institution of higher learning, research institution, in a government department, public institution or reputable private firm OR have served for at least three (3) years as Senior Assistant Registrar in a university.

Requirements:

Applicants should:

• He/she must demonstrate a track record in project monitoring and evaluation.
• Have demonstrated experience in preparation of relevant research reports/ data and adequate data analysis experience.
• Demonstrate innovativeness in research addressing the gap between theory and practice.
• Have implemented or supervised the implementation of research work and/or been in charge of technology adoption.
• Demonstrate ability to coordinate production units and marketing of products.
• Have experience in integrated approach to scaling up of research and development products to commercializable products will be an added advantage.
• Demonstrate capacity in research proposal writing and fundraising.

REGISTRAR (ACADEMIC AFFAIRS) GRADE 15

(RE-ADVERTISED)

Applicants should have a PhD degree in Education Planning, Public administration or Social sciences or its equivalent in addition to a Master’s degree. They must have served for at least four (4) years in an institution of higher learning or research institution, at senior level such as Dean/Director or comparable position or as Deputy Registrar in a university.

Requirements:

Applicants should:
• Be conversant with project monitoring and evaluation, be able to supervise and oversee the provisions of administrative, financial services and academic programmes.
• Have thorough knowledge of the Universities Act, Statutes and other regulations related to Academic, Administrative and financial matters of the university.
• Be familiar with the formulation and provisions of guidelines on planning management of University services and Academic programmes.
• Be persons of high integrity and conversant with modern ICT technology.
• Have shown merit and ability as reflected in work performance and results
• Evidence of attendance of conferences, seminars and workshops

The Registrar will work under the direction of Deputy Vice Chancellor (Academic Affairs) and will be expected to provide effective leadership and team building skills needed to manage a large work force.

**REGISTRAR (ADMINISTRATION AND FINANCE) GRADE 15  DeKUT/NAC/46/11/13 (RE-ADVERTISED)**

Applicants must be holders of a Masters Degree in Management, Planning, Human Resource Management, Economics, Public Administration, Social Sciences or other relevant field in addition to a Bachelor’s degree from a recognized institution.

They must have served for at least four (4) years in an institution of higher learning or research institution, at senior level such as Dean/Director or comparable position or as Deputy Registrar in a university.

**Requirements:**
Applicants should:
• Be conversant with project monitoring and evaluation, have ability to supervise and oversee the provisions of administrative, financial services and academic programmes.
• Have thorough knowledge of the Universities Act, Statutes and other regulations related to Academic, Administrative and financial matters of the university.
• Be familiar with the formulation and provisions of guidelines on planning management of university services.
• Have evidence of attendance of conferences, seminars and workshops
• Have shown merit and ability as reflected in work performance and results.
• Be persons of high integrity and conversant with modern ICT technology.

The Registrar will work under the direction of Deputy Vice Chancellor (Administration & Finance) and will be expected to provide effective leadership and team building skills needed to manage a large work force.

**E-LEARNING MANAGER, GRADE 11**

Applicants must be holders of Masters Degree in Computer Science, Information Systems or related field in addition to Bachelor degree in Computer Science, Information Technology, Film and Animation of other related field from a recognized University. He/she should be an expert in moodle platform, apache sever, php, java and animation and any other professional course in e-learning content set-up and development. They should have at least six (6) years post-qualifications working experience in a busy large private/public institution or a higher learning institution. He/she should be in a position to prepare documents for publishing, to do animation as well as video shooting and editing.

The successful candidates will be expected to prepare and upload content on e-learning platform and for distance learning.

**E-LEARNING CONTENT DEVELOPER, GRADE 8/9**

Applicants must be holders of Bachelor degree in Computer Science, Information Technology, Film and Animation of other related field from a recognized University. He/she should be expert in moodle platform, apache sever, php, java and animation. They should have at least three (3) years post-qualifications working experience in a busy large private/public institution or a higher learning institution. He/she should be in a position to prepare documents for publishing, to do animation as well as video shooting and editing.
The successful candidates will be expected to prepare and upload content on e-learning platform and for distance learning.

**SYSTEM ADMINISTRATORS, GRADE 9**

Applicants should be holders of a Higher Diploma or BSc. degree in Computer Science, or Information Technology or its equivalent from a recognized institution. They should also have at least two (2) years post qualifications work experience for Bachelor’s degree OR six years for Higher diploma holders.

Applicant must have good working knowledge and experience in hardware, networking, software, Linux, managing servers, knowledge in wireless communication devices and major pc applications. CISCO, CCNA, MCSE certification will be an added advantage.

The successful candidate will be involved in planning preparing and implementing solutions for the University’s ICT infrastructure.

**WEBMASTER-GRADE 9**

Applicants should be holders of a bachelor degree or higher diploma (or its equivalent) in Computer Science, Information Technology or related field from a recognized institution. They should also have at least two (3) years of relevant work experience in demonstrable skills in php asp, apache Mysql Joomla, Java, JavaScript and other scripting languages. He/she should have at least two (2) years post qualifications work experience for Bachelor’s degree holders or four years for higher diploma holders.

The successful candidate will be involved in developing and updating of the University’s Website.

**SENIOR ADMINISTRATIVE ASSISTANT I - GRADE 11**

Applicants must be holder of Masters Degree in Management, Planning, Human Resource Management, Economics, Public Administration, Social science or other relevant field in addition to Bachelors degree. He/she must have at least six (6) years experience in a university,
research institution, government department, public institution or reputable private firm. Those with Certified Public Secretaries part III or post-graduate Diploma will have added advantage.

Applicants should be conversant with modern management tools including use of information technology tools

The successful candidates will be deployed either to the Academic Division where he/she will handle general academic affairs, students affairs, university examinations or in the Administration and Finance Division to handle matters related to planning, performance contracting, quality management systems, project/contracts management, human resources and general management of central shared services and other logistical matters related to effective management and allocation of resources in the University.

**SENIOR ADMINISTRATIVE ASSISTANT III, GRADE 9**  
DeKUT/NAC/52/11/13

Applicants must be holders of Bachelor Degree in Social Sciences, Economics, public Administration or Social Sciences or related field. He/she must have at least two (2) years post-bachelor Degree qualifications work experience in a university, research institution, large public/private organization or a comparable institution. Applicants should be conversant with modern management tools including information technology. Those with professional qualifications such as Certified Public Secretaries qualifications Part I will have added an added advantage.

**ASSISTANT ACCOUNTANT I, GRADE 8**  
DeKUT/NAC/53/11/13

Applicants must be holder of Bachelor Degree in Accounting/Finance OR Must be holders of CPA finalist. He/she should have at six (6) years relevant work experience in an institution of high learning, Public institution OR large private firm.
REGISTRY SUPERVISOR, GRADE 8  DeKUT/NAC/54/11/13
Applicants must be holders of Bachelor’s Degree or Higher Diploma in the following disciplines: Record and Archives management, Human Resource Management or their equivalent qualification from a recognized institution OR Certified Public Secretary (K) and IT skills literate. Those with Higher Diploma with at least two (2) years experience in a busy registry or an institution of higher learning will also be considered. Applicants are expected to be proficient in working in computerized records management systems, data storage systems and familiar with legislation on records and archiving.
The successful candidate will be expected to provide leadership for the University’s records and document management system and supervise staff under him/her.

PROCUREMENT ASSISTANT OFFICER II, GRADE 8  DeKUT/NAC/55/11/13
Applicants must be holders of Bachelors degree in purchasing and supplies management or Bachelor of Commerce, Economics, Business Administration/Management or its or its closely related area from a recognized university with a post-graduate diploma in purchasing. Those who are holders of CIPS graduate Diploma. They must also be registered with relevant professional body.

Those with work experience will have added advantage

PROCUREMENT ASSISTANT I, GRADE 6  DeKUT/NAC/56/11/13
Applicants must be holders of Diploma in Supplies Management from a recognized institution and at least two (2) years post-qualifications relevant work experience in large public/private institution or in a learning institution. Must be registered with a relevant professional body.

CLINICAL OFFICER, GRADE 10  DeKUT/NAC/57/11/13
Applicants must be holders of Higher Diploma in Clinical Medicine/Community Health or its equivalent and have worked for at least four (4) years in a busy hospital/health institution. He/she should be registered with Clinical Officers Council of Kenya and have valid practicing license. He/she should have attended seminars or workshops in relevant fields. Those with post-
graduate Diploma or certificate in ENT or pediatrics or ophthalmology or family planning will have added advantage.

**DRIVERS, GRADE 6**

Applicants should possess a KCSE certificate with a mean grade of C- Minus or equivalent and should have worked for at least six (6) years in a large busy organization or a learning institution. They should also be holders of a valid Driving License class ABCE and must have at least four (4) years accident free continuous driving. He/She should possess a PSV License and a certificate of good conduct. Applicants must also be proficient in written and spoken English and Kiswahili languages.

Qualified candidates should submit four (4) applications and curriculum vitae giving details of their academic and professional qualifications, research, publications, working experience, present post and salary, telephone contact, names and addresses of three referees plus copies of certified certificates to:

The Vice Chancellor,
Dedan Kimathi University of Technology,
Nyeri - Mweiga Road,
P.O. Box 657-10100,
NYERI - KENYA.

Applications and referees' confidential reports on the applicant's suitability for the post should be sent to the undersigned to be received on or before 2nd January, 2014.

*Dedan Kimathi University of Technology is an equal opportunity employer.*