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Serial Number



**DEDAN KIMATHI UNIVERSITY OF TECHNOLOGY
OFFICE OF THE REGISTRAR ACADEMIC AFFAIRS
P.O. BOX 657, 10100 – NYERI KENYA
TELEPHONE: 0713-835-965 EMAIL: registraraa@dkut.ac.ke**

APPLICATION FORM FOR DEGREE, DIPLOMA, CERTIFICATE & PROFESSIONAL COURSES (To be filled in duplicate)

Document No: DeKUT/AA/APS-U/FORM 1/1

NOTES:

- a) Two copies of this form should be completed and returned to the respective **Director/Dean of Institute/School, Dedan Kimathi University of Technology, P.O Box 657- 10100, Nyeri.**
- b) The applicant should attach two colored passport size photographs to the application forms.
- c) This form should be typed or completed in **BLOCK LETTERS.**
- d) Application fee charges are as follows:
 - **KShs 500.00 for Diploma/ Certificate/ Professional Courses**
 - **KShs 1,000.00 for Degree Courses.**
- e) The applicant could either pay application fee in **Cash** to the University Student Finance Office or he or she could deposit the application fee to **Standard Chartered Bank Account Number 0102045131203 Nyeri Branch** or **Consolidated Bank Account Number 1006120000062, Nyeri Branch** or **Kenya Commercial Bank Account Number 1121318274, Nyeri Branch** or **Equity Bank Account Number 1150297300480, Nyeri Branch** or **Family Bank Account Number 055000028807, Nyeri Branch** and remember to get from the bank the pay-in slip, the applicant is expected to attach to the application form before presenting the application to the University.

1. PERSONAL DETAILS

First Name..... Middle Name..... Surname:.....

Address:.....

Telephone:..... E-mail:.....

Gender: (M/F)..... Date of Birth:.....

Nationality:..... ID/Passport NO:.....

2. INDICATE THE PROGRAMME APPLIED FOR IN ORDER OF PREFERENCE

| CHOICE | PROGRAMME |
|----------|-----------|
| <u>1</u> | |
| <u>2</u> | |
| <u>3</u> | |

School/Department.....

Projected Reporting/Starting Date.....

Mode of Study (Choose one by Ticking appropriately)

Full Time

Part Time

3. EDUCATION BACKGROUND

| SCHOOLS ATTENDED | DATES From (year)To (year) | | QUALIFICATIONS |
|------------------|----------------------------------|--|----------------|
| | | | |
| | | | |
| | | | |

N/B: Attach certified copies of the relevant certifications and two passport size photographs.

4. SPONSORSHIP

a) Self: []

b) Others (parent, organization):.....

Address:.....

Telephone:.....

Contact person:.....

c) Name and address of nearest relative, person or agency to be contacted in case of emergency

Name:.....

Relationship:.....

Address:.....

Telephone:.....

5. TERMS AND CONDITIONS

1. Course fees must be paid at the time of registration and registration deadline, unless prior credit arrangement are made and approved by the Registrar Academic Affairs.
2. Any refund on fees paid will be processed as per the Fee Payment Policy.
3. A KShs. 1,000 service fee will be charged on all returned cheques.
4. The University does not accept any liability for loss or damage to any property brought or left on the premises by students.
5. Students will be charged for any damage caused to equipment by their negligence.
6. Certificates will only be awarded after the fulfillment of all the particular course’s requirements.
7. The University allows deferment of studies to a later intake incase the applicant is not ready for admission at any given reporting date.

6. DECLARATION

I certify that the information provided by me on this form is correct to the best of my knowledge. I further certify that I have read, understood and agreed to comply with the terms stipulated herein.

Signature:..... **Date:**.....

7. CUSTOMER FEEDBACK

In what ways did you learn about **DEDAN KIMATHI UNIVERSITY OF TECHNOLOGY?**

- Print media Website School visit
- Radio TV Advert Face book
- Town Campus Visit Exhibition shows Friends
- Marketing Clinics

**All correspondence should be addressed to:-
Director/Dean of respective Institute/School, Dedan Kimathi University of Technology, P.O. BOX 657-10100 NYERI.**

8. FOR OFFICIAL USE ONLY

| Serial No. | Receipt No. | Sponsor | Date Received | Selected | Not selected |
|------------|-------------|---------|---------------|----------|--------------|
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| | | | | | |

Name of School/Institute in which the Programme is based.....

Sign:.....Date:

Dean/Director of Respective School/Institute

NOTE: LIST OF DEGREE, DIPLOMA, CERTIFICATE & PROFESSIONAL COURSES OFFERED AT DeKUT

| | | |
|---|--|--|
| A. SCHOOL OF BUSINESS MANAGEMENT & ECONOMICS | AND INFORMATION TECHNOLOGY | Electrical and Electronic Engineering) |
| i) Department of Accounting & Finance | i) Department of Information Technology | E. SCHOOL OF HEALTH SCIENCES |
| <ul style="list-style-type: none"> • Bachelor of Commerce • Certificate in County Governance | <ul style="list-style-type: none"> • BSc. in Information Technology • BSc. in Business in Information Technology | i) Department of Nursing <ul style="list-style-type: none"> • BSc. Nursing (Upgrading) • BSc. Nursing (Direct Entry) |
| ii) Department of Business Administration | • Diploma in Information Technology | F. INSTITUTE OF GEOMATICS, GIS AND REMOTE SENSING (IGGreS) |
| <ul style="list-style-type: none"> • Bachelor of Business Administration • Diploma in Business Administration | • Certificate in Information Technology | <ul style="list-style-type: none"> • BSc. in Geomatics and Geospatial Information Systems |
| iii) Department of Security Management | ii) Department of Computer Science | • BSc. in Geospatial Information Science and Remote Sensing |
| <ul style="list-style-type: none"> • Bachelor of Science in Criminology and Security Management | • BSc. in Computer Science | G. INSTITUTE OF FOOD BIORESOURCES TECHNOLOGY |
| iv) Department of Procurement & Logistics | D. SCHOOL OF ENGINEERING | • BSc. in Food Science Technology |
| <ul style="list-style-type: none"> • Bachelor of Purchasing and Supplies Management • Diploma in Purchasing and Supplies Management | i) Department of Industrial Engineering and Management | • Diploma in Coffee Cupping Technology |
| B. SCHOOL OF SCIENCE | <ul style="list-style-type: none"> • BSc. in Mechanical Engineering • Bachelor of Education in Technology (Mechanical Engineering) | • Certificate in Coffee Cupping Technology & Quality Management |
| i) Department of Actuarial Science | ii) Department of Mechatronics Engineering | H. INSTITUTE OF TOURISM AND HOSPITALITY MANAGEMENT |
| <ul style="list-style-type: none"> • BSc. in Actuarial Science | • BSc. in Mechatronic Engineering | <ul style="list-style-type: none"> • Bachelor of Sustainable Tourism and Hospitality Management |
| ii) Department of Chemistry | iii) Department of Civil Engineering | <ul style="list-style-type: none"> • Diploma in Sustainable Tourism and Hospitality Management |
| <ul style="list-style-type: none"> • BSc. in Industrial Chemistry • BSc. in Leather Technology | • BSc. in Civil Engineering | I. INSTITUTE OF TECHNICAL AND PROFESSIONAL STUDIES |
| iii) Department of Mathematics and Physical Sciences | • Bachelor of Education in Technology (Civil Engineering) | <ul style="list-style-type: none"> • Diploma and Certificate in Building Technology • Diploma and Certificate in Clothing and Fashion Design |
| <ul style="list-style-type: none"> • Certificate in Bridging Mathematics • Certificate in Bridging Physics • Certificate in Bridging Chemistry | iv) Department of Electrical and Electronics Engineering | • CCNA I,II,III & IV |
| C. SCHOOL OF COMPUTER SCIENCE | • BSc. in Electrical and Electronic Engineering | • CPA Sec. I-VI |
| | • Bachelor of Education in Technology (| • ATD Lev 1 to III |

