



OFFICE OF THE REGISTRAR ACADEMIC AFFAIRS & RESEARCH
DEDAN KIMATHI UNIVERSITY OF TECHNOLOGY
PRIVATE BAG, DEDAN KIMATHI
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REGISTRATION CHECKLIST FOR NEWLY ADMITTED STUDENTS (Page: 1 of 1)

Document No: DeKUT/AA/APK&APS/FORM 2/5
2018/2019 Academic Year

SECTION A: STUDENT 'S DETAILS (TO BE COMPLETED BY THE STUDENT)

FIRST NAME:..... MIDDLE NAME..... SURNAME.....

PROGRAMME ADMITTED TO:.....

REGISTRATION NUMBER:.....

YEAR OF STUDY:..... DATE:.....

TEL NO.:..... E-MAIL ADDRESS:.....

SECTION B: PRESENTATION AND VERIFICATION OF DOCUMENTS (TO BE FILLED BY THE VERIFYING ADMISSIONS OFFICER)

S/NO	DOCUMENT NAME	DOCUMENT CODE	REMARKS
1	Original Copy of Admission Letter		
2	Original National ID Card/Birth Certificate/Passport		
3	Original Academic Certificates/Transcripts/Result Slips		
4	Student Personal Details	DeKUT/AA/APJ & APS/FORM 3/5	
5	Attach the following: one copy of National ID/Birth Certificate/Passport and one copy of result slips/certificates/Result slips		
6	Medical Examination Report	DeKUT/AA/APJ & APS/FORM 4/5	

Name of the Verifying Admissions Officer:.....

Signature:..... Date..... Stamp.....

Note: This Form must be retained by the Admissions Officer verifying the Student's Documents and should be returned to the Registrar, Academic Affairs & Research.